



Republic Geodetic Authority

REQUEST FOR EXPRESSIONS OF INTEREST CONSULTANCY SERVICES

Republic of Serbia
Real Estate Management Project (REMP)
IBRD Credit No. 84860

Assignment Title: The business processes development and reengineering and quality control of the processes implemented in the Information System for Real Estate Cadastre (ISREC)

Reference No. SRB-REMP-8486YF-IC-CS-19-144

The Republic of Serbia / Republic Geodetic Authority has received financing from the World Bank toward the cost of the Real Estate Management Project, and intends to apply part of the proceeds for consulting services to skilled professional, on a part time basis:

- The business processes development and reengineering and quality control of the processes implemented in the Information System for Real Estate Cadastre (ISREC).

The consulting services (“the Services”) include creating new business processes specifications, existing processes reengineering, drafting proposal requirements for changing processes (mapping, specifications, simulation of processes in test environment, etc.). Likewise, it shall include producing reports to show the temporal component of business processes development and reengineering in ISREC and approximate the financial value of the implementation.

Consultant shall have the following specific tasks: Analysis of present situation on a general level, and issues and difficulties, with the proposals for resolving the issues (activity, responsible person, deadline); Making a list of the existing work processes; Analysis of the existing work processes, analysis of the existing proposals for optimization of the processes, identifying deficiencies in the business processes improvement implementation by the contractor and impact of changes on previously established business processes and identification of issues and possibilities for further optimization; Active participation in the development of the improvement model and monitoring the efficiency of the Local Cadastral Offices operation, introducing weight coefficients for cases and introducing and monitoring the work norms for the employees; Reporting on implementing the requests envisioned under the DMS sustainable development contract; Identification and creating list of potential risks that may jeopardize the implementation during the maintenance, with the proposals for mitigating / eliminating such risks.

The assignment is expected to start immediately after Contract signing. The expected duration of the assignment is one year.

The Republic Geodetic Authority now invites eligible individual consultants to indicate their interest in providing the Services. Interested Consultants should provide Cover Letter and CV demonstrating that they have the required qualifications and relevant experience to perform the Services.

The shortlisting criteria are:

- At least 5 years working experience in the implementation, operation and development of the Therefore DMS system;
- At least 10 years working experience in defining, testing and implementing business processes;
- University degree second level (graduate academic studies – master, specialist academic studies, specialist professional studies), i.e. graduate studies with the minimum duration of four years;
- Good English and Serbian language speaking and writing skills.

The following selection criteria with corresponding points will be used for the above three positions in the evaluation procedure:

- Specific experience relevant to the assignment 50 pts
- Qualifications for the assignment 30 pts
- Competence for the assignment 20 pts

The attention of interested Consultants is drawn to paragraph 1.9 of the World Bank's "*Guidelines: Selection and Employment of Consultants under IBRD Loans and IDA Credits & Grants by World Bank Borrowers*", published by the World Bank in January 2011 ("Consultant Guidelines"), revised in July 2014, setting forth the World Bank's policy on conflict of interest.

A Consultant will be selected in accordance with the IC procedure set out in the "*Guidelines: Selection and Employment of Consultants under IBRD Loans and IDA Credits & Grants by World Bank Borrowers*", published by the World Bank in January 2011, revised in July 2014.

Further information can be obtained at the address below during office hours 09:00 to 15:00 hours.

Expressions of interest must be delivered in a written form to the address below or via e-mail by **October 25, 2019, 12:00 AM.**

When submitting Expressions of interest please indicate assignment and reference number for which you are applying.

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